

**PASADENA ROTARY
COMMUNITY GRANT GUIDELINES
2011**

1. Qualifying non-profit organizations must be tax-exempt under IRC 501©(3) and must serve clients within the boundaries of the Pasadena Unified School District (Altadena, Sierra Madre and Pasadena). No grants will be made to grant-making private foundations as defined by the IRS.
2. A current member of the Rotary Club of Pasadena must endorse the application. The endorsing member must submit a written statement of support.
3. Grants requested must be for a well-defined, specific project that will enhance the programs of the organization and serve the general Pasadena community.
4. Grants to any one organization will not be made more often than two consecutive years.
5. This year, applications will be limited to qualifying non-profit organizations which (a) engage in activities which directly benefit children or (b) assist emancipated youth ages 18 to 22, who are transitioning out of the foster care system.
6. Note: due to budgetary constraints, grants are historically in the range of \$1,000 to \$3,000.
7. Materials to be submitted with the application by April 1, 2011:
 - Grant Application form
 - Written endorsement by Rotarian
 - Copy of 501©(3) approval
 - Project budget
 - Current operating budget

The April 1st deadline is strictly enforced.

**PASADENA ROTARY
COMMUNITY SERVICE GRANTS
2011 GRANT APPLICATION**

**REVIEW 2011 GUIDELINES
PRIOR TO COMPLETING**

Applicant: _____ Date: _____

Address: _____

Fed Tax ID#: _____ Telephone # _____

Contact Person/Title: _____

Organization's Mission Statement: Please attach some written materials which describe the organization's mission statement.

Supporting Rotarian: _____ please attach a written statement of support.

Project Summary: Please attach a proposal describing the project for which this application is directed.

Amount Requested: _____

Financial Information: Please attach a copy of the organization's current operating budget, current financial statement, the project budget related to this application, and a copy of the organization's federal tax exempt status letter.

List all previous grants received from the Pasadena Rotary Club:

Amount	Year
_____	_____
_____	_____
_____	_____
_____	_____

Submit this application and all requested attachments to the office of the Rotary Club, no later than April 1, 2011:

Rotary Club of Pasadena
Attn: Kathy Meagher
Community Grants Chair
556 South Fair Oaks, #101
Pasadena, CA 91105